

MINUTES
Regular Board Meeting
Almont Community Schools Board of Education
March 24, 2014

CALL TO ORDER

President Hoffa called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m. in the Media Center of Almont Middle School.

Present

Stephan Manko, John Brzozowski, John Miles, Scott Kmetz, Jon Owens, Steve Hoffa and Superintendent Joseph Candela.

Visitors: 10

PLEDGE OF ALLEGIANCE

ROLL CALL: Nancy Boxey absent

APPROVAL OF AGENDA

Agenda was approved as presented

COMMUNICATIONS

None

QUESTIONS AND COMMENTS: AUDIENCE

None

QUESTIONS AND COMMENTS: BOARD

None

APPROVAL OF MINUTES

Moved by Miles, supported by Brzozowski, the Board of Education approve the Consent Agenda:

- A. Approval of the Minutes from the February 24, 2014 Regular Board Meeting
- B. Approval of the Minutes from the March 1, 2014 Board Goals Workshop
- C. Approval of the Minutes from the March 17, 2014 Work Session

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BILLS PAYABLE AND FINANCIAL REPORTS

Motion by Brzozowski, supported by Boxey, the Board of Education approve the bills payable and the financial reports as proposed by the administration and reviewed by the Finance Committee.

February 2014	
General Fund	\$978,653.85
School Lunch Program	\$21,684.23
2002 Debt Fund	0
2004 Refunding Bonds	0

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2006 Refunding Bonds	0
2012 Refunding Bonds	0
2013 SBL Refinance	0
2013 Refunding Bonds	0
QZAB Bond	0
General Fund Transfers for Payroll	0
PESG	\$7,851.06
CoachEZ	\$5,031.00
Total Funds Spent	\$1,013,220.14
Voided Checks: 31525, 31613	
Check Numbers: 31660-31758	

Approval of check numbers covering these invoices range from check number 31660-31758 and voided checks as presented: Voided check(s): 31525 and 31613

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ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL TRUST AND AGENCY ACCOUNT REPORTS

The Trust and Agency Accounts were approved as presented.

NEW BUSINESS

Student Council

Two representatives from Student Council caught the Board up on what is happening with the council. Snow days and exams have put normal meetings on hold. March 25th they are having their first meeting in a month to discuss:

- 2nd Annual Food Fight (like they did last year with IC)
- A possible Spring Fling Dance for the lower grades (9th and 10th)

Superintendents Report

Orchard Primary

March is Reading Month

IditREAD has been a huge success. Thank you Mrs. Bills and Mrs. Ashbaugh for preparing the information for the teachers to use. Thank you Mrs. Grace for obtaining the guest speaker, Alaskan Author Pam Flowers.

Perception Survey

K-4 students participated in a short perception survey. Staff will be reviewing the information and will develop a plan for improvement if necessary.

All OP staff has been given the opportunity to complete 2 surveys as well. One is from the NCA the other was created by the District Improvement Team.

Observations

Every teacher has received between 2 and 6 walk-throughs. Each walk-through is between 3 and 5 minutes. Every teacher will have had 2 mini observations completed by the end of the week.

Learning Targets

Many of the OP teachers are using Learning Targets. The purpose of these targets is to help students understand what they are learning and how to reach the target.

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Professional Development

Additional PD is necessary for the teachers in regard to Formative Assessment. Formative Assessment deals with how the student receives the information, how well they understand it and how they can apply it.

RAD Shirts

The first of the RAD Raider shirts have been earned by OP students. Mrs. Ruhala had all students receive a Rad T-shirt.

Thank you:

Ms. Meissner, Mrs. Bartlett, Mrs. Ruhala and Mrs. Jones for brightening the halls with some fun displays.

Parent Workshop on ADD

The Workshop on ADD was a big success with 25 staff and parents participating.

Testing

K-2 will be participating in a Language Arts and Math pilot test program between now and end of May.

Kindergarten Info Night

April 3rd is slated for Kindergarten Info night. Reminder: Students must be 5 by October 1st this year to attend Kindergarten.

Middle School

DISTRICT ACCREDITATION UPDATE

The next scheduled meeting is on May 22nd from 4:15-6:15 PM. Selected students (K-12) will be invited to attend this meeting to follow up on Student Survey results.

MARCH IS READING MONTH

A **BIG THANK YOU** to Jenny Henige for a very successful Book Fair this year!

Also, our "Battle of the Coins" contest went extremely well. Congratulations to Mr. Andrades for winning the overall contest! The Media Center was able to generate over \$1000.

IMPLEMENTATION- MOBYMAX/IXL

MOBY MAX/ IXL- will emphasized Math and Language Arts. Students will start using both programs 3rd trimester

SEX EDUCATION

Speakers Craig and Molly Sanborn will be doing a parent presentation on March 31st at 7:00 PM. They will be coming to AMS on April 1st to present to our 7th and 8th grade students.

PTSA 2nd ANNUAL PANCAKE BREAKFAST

PTSA sponsored Pancake breakfast at AMS on March 16th! The fabulous breakfast included: pancakes, eggs, hash browns, and sausage! A special thank you to the AMS Student Council!

ROCK STARS at AMS

Please come see pictures of our R.O.C.K. Stars of the month in the main office! **Note:** The students are chosen by administration, teachers, and support staff.

SPECIAL RECOGNITION of STAFF:

An extra special thank you to Mrs. Jenny Henige! The staff and students appreciate all of her efforts (especially this month) and assistance! She makes coming to the Media Center rather enjoyable! 😊

MARK YOUR CALENDARS

3-24-14 Start of Trimester #3

3-26-14 PLC Day

3-27-14 8th Graders go to Ed Tech Center (Group #1)

3-28-14 8th Graders go to Ed Tech Center (Group #2)

3-31-14 Speakers for Sex Education at HS at 7:00 PM

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4-1-14 Speakers for Sex Education will present to 7th and 8th Graders ONLY
Spring Break April 5-13; Return on April 14th

High School

Principal's Update

The Course Selection book has been pushed out to students through their iPad. Ms. Carson has met with current juniors and the Incoming Freshman. A parent meeting was held last week for the 8th grades parents.

The School Improvement Team has 8 members from the teaching. The team is currently looking at the survey data from parents, students, & staff.

Teacher Evaluations are entering the formal observation stage of the evaluation process. Several Walk Through observations, along with two 20 minute formal observation visits have been conducted.

Sports

Spring sports at the High school have begun their practice schedule.

Student Council:

Mr. Woelkers will be meeting with the student leadership class six times during the 3rd trimester to hold open forum discussion groups with them on relevant topics to the High School

Upcoming Events

Winter sports awards will be March 25th at 6pm.

Report cards for 2nd Trimester will go out on March 28th.

Craig and Molly Sanborn will be at the High school on April 1st to speak to students.

Other District Information

Sinking Fund Information

Anyone interested in information on the sinking fund, I will be hosting an informational meeting on March 26th at 7:00 pm in the Middle School Media Center.

Board of Education: Questions

None

CURRICULM

Approval of 5.0 Scale for Dual Enrollment Courses

Moved by Miles, supported by Manko, the Board of Education approve the dual enrollment grading scale be moved to a 5.0 scale beginning in the 2014/2015 school year.

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POLICY

Approval of Trips

Moved by Manko, supported by Owens, the Board of Education approve the overnight trips to Camp Lael in Lapeer, Michigan for the 6th grade students.

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Moved by Manko, supported by Owens, the Board of Education approve the overnight trip to Gaylord, Michigan from August 11-15, 2014 for the Varsity Cross Country team.

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Moved by Manko, supported by Owens, the Board of Education approve the trip to France and Spain from April 4 through April 13, 2014. See attached list of students.

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FINANCE

Approval of Audit Services

Moved by Brzozowski, supported by Kmetz, the Board of Education award the contract for audit services for Fiscal Year 2014 (FY14) to Taylor & Morgan in the amount of Ten Thousand Nine Hundred (\$10,900) Dollars.

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Approval of Officials to Sign Checks

Moved by Brzozowski, supported by Miles, the Board of Education authorize the following officials to sign checks for the appropriate accounts:

Accounts

(Including General Fund, Food Service Fund, 2002 Debt Retirement Fund, 2004 Refunding, 2006 Refunding, 2012 Refunding, QZAB, Employee Health Reimbursement 2013, PNC Business Checking, SBL Refinance 2013, and Refunding 2013)

2 of 5: Officers of the Board – President, Vice President, Secretary, Treasurer. Other: Superintendent

Payroll and Withholding Accounts

Payroll and Withholding

2 of 4: Superintendent, Board President, Board Secretary, Board Treasurer

Trust & Agency Accounts,

High School – Internal Account

2 of 4: Building Principal, Head Secretary, Assistant Principal, Superintendent

High School – Athletic Account

2 of 5: Building Principal, Athletic Secretary, Assistant Principal, Superintendent, Athletic Director

Middle School

2 of 4: Building Principal, Head Secretary, Assistant Principal, Superintendent

Orchard Primary

2 of 4: Building Principal, Head Secretary, Business Manager, Superintendent

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COMMENTS: AUDIENCE

None

QUESTIONS AND COMMENTS: BOARD OF EDUCATION

None

FUTURE AGENDA ITEMS

None

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CLOSED SESSION: Superintendent's Quarterly Review

Motion by Miles, supported by Manko, the Board of Education go into closed session for the purpose of Superintendent's Quarterly Review as permissible under the Open Meeting Act.

Roll Call Vote: Aye's – Owens, Manko, Kmetz, Miles, Brzozowski, Hoffa
Nays - None

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Vice President Miles indicated that no further business will be conducted after the closed session of the Board.

ADJOURNMENT

The Regular meeting was adjourned at 7:25 p.m.

The Board went into Closed Session at 7:25pm

The Board went into Open Session at 8:42 pm

ADJOURNMENT

The meeting was adjourned at 8:42 p.m.

Approved _____

Date

Signed: _____

Nancy Boxey, Secretary

Signed: _____

Steve Hoffa, President